

Application for a property agents and motor dealers registration certificate

Property Agents and Motor Dealers Act 2000

This form is effective from 1 July 2011

ABN: 13 846 673 994

OFFICE USE ONLY

Date received

.....
.....

Lodgement details

Lodgement unit number

.....

Amount allocated

\$.....

CHC amount

\$.....

Total amount

\$.....

Instructions

Before completing this application, please read the accompanying *PAMD Form 3 Notes*.

- Please complete application in BLOCK letters
- Attach extra pages if necessary
- References to dates should be in DD/MM/YYYY
- Fees quoted in this application/notes may alter at any time by Regulation
- Refer to notes for fees—No GST is payable on licence fees

Criminal history check fee of \$35.90 (inclusive of \$1.13 GST per check)

Failure to complete this form or provide all information, fees and documents may result in the application being returned to you by post which will delay the granting of your licence.

Privacy statement—please read

The Office of Fair Trading is collecting information, including personal information, on this form as required by the *Property Agents and Motor Dealers Act 2000*. In accordance with the Act, some personal information and business information may be passed on to police services in Australia (including federal, states and territories) to assist with criminal history searches. Enquiries may also be made with the Department of Immigration and Citizenship to verify eligibility to work in Australia. In other instances, information on this form can be disclosed without your consent where authorised or required by law.

Your name and business address will be placed on a register that may be inspected by the public.

Part 1—Registration certificate details

Section 1

Term of registration

Name of applicant

am applying for a one year or three year licence.

Section 2

Category and type of certificate

Please tick appropriate box.

- | | | |
|---|---|---|
| <input type="checkbox"/> Real estate salesperson | <input type="checkbox"/> Trainee auctioneer | <input type="checkbox"/> Property developer salesperson |
| <input type="checkbox"/> Motor salesperson | <input type="checkbox"/> Motor salesperson (broker) | <input type="checkbox"/> Motor salesperson (wrecker) |
| <input type="checkbox"/> Pastoral house salesperson | <input type="checkbox"/> Commercial sub-agent (not commercial property) | |

If you are applying for more than one category of registration please complete a separate form for each category and pay the appropriate registration fee.

OFFICE
USE ONLY

Part 2—Applicant details

<p>Section 1 Individual applicant details</p> <p>If 'yes' to name change you must provide evidence of change for each name change (e.g. original or certified copies of marriage certificate, change of name certificate, statutory declaration or Registry of Births, Deaths and Marriages documents).</p>	<p>Preferred title <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Other (specify)</p> <p>Surname</p> <p>Given names</p> <p>Have you been known by any other name?</p> <p><input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>Former name</p> <p>Reason for change of name</p>
<p>Section 2 Date, place of birth and visa details</p> <p>Documentation can be certified by justice of the peace, commissioner for declarations, barrister/solicitor or notary public.</p> <p>Eligibility to work in Australia</p> <p>See notes for lodging visa details.</p>	<p>If you are lodging this application in person, you may provide an original of your birth certificate/ extract, passport or driver's licence, which will be copied and certified by the officer accepting your application. If you are lodging this application by mail, please send a photocopy certified as being a true copy (see note).</p> <p>Date <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> D D M M Y Y Y Y</p> <p>Place of birth: Town State <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/></p> <p>Country.....</p> <p>Driver's licence number State of issue</p> <p>Passport number Visa number</p> <p>Country of issue</p> <p>Passport type <input type="checkbox"/> Government <input type="checkbox"/> Private <input type="checkbox"/> UN refugee</p> <p>If you are not an Australian citizen, please provide an international passport including the page displaying your visa. This must clearly state that you are authorised to work in Australia. If there are any conditions on the visa, please supply written advice from the Department of Immigration and Citizenship explaining the conditions.</p>
<p>Section 3 Contact details</p>	<p>Phone (business hours) Phone (after hours)</p> <p>Fax (business hours) Mobile</p> <p>Email</p> <p>Preferred contact method <input type="checkbox"/> B/H <input type="checkbox"/> A/H <input type="checkbox"/> Mobile <input type="checkbox"/> Email <input type="checkbox"/> Mail</p>
<p>Section 4 Residential address</p> <p>A post office box address is not acceptable.</p>	<p>Home address</p> <p>Suburb State <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> Postcode <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/></p>
<p>Section 5 Postal address</p> <p>This is the address your certificate will be sent to.</p>	<p>Address</p> <p>Suburb State <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> Postcode <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/></p> <p>(Enter 'as above' if the same as residential address.)</p>
<p>Section 6 Photographs</p> <p>Two recent passport quality and size photographs of the applicant must accompany this application.</p> <p>Certifier signs here</p>	<p>Two recent passport quality and sized photographs of the applicant must accompany this application. The reverse side of the photographs must be certified and signed by a person who is at least 18 years of age and has known the applicant for at least 12 months and is not related by birth or marriage using the following wording:</p> <p><i>This is a true photograph of (applicant's name)</i></p> <p><i>signature of person who certifies the photographs</i></p> <p>Certifier's full name</p> <p>Postal address</p> <p>Suburb State <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> Postcode <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/></p> <p>Phone/mobile.....</p> <p>Signature: Date <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/> / <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> D D M M Y Y Y Y</p>

Part 3—Applicant qualifications

Section 1 Educational or other qualification

The educational and other qualifications are outlined in the accompanying *PAMD Form 3 Notes*.

Please provide details of educational or other qualifications that meet the requirements for the type of registration applied for.

Have you completed the specified units of competency / modules for the registration certificate for which you are applying or held equivalent registration within the last two years?

No— If no you will be required to complete relevant modules (refer to *PAMD Notes Form 3*) before lodging this application.

Yes— provide below the name of the course / training package only. You must also enclose a copy of the certificate of completion, statement of attainment or official transcript from an approved registered training organisation.

Name of course

Section 2 Previous licence/s held

Have you previously held a licence or registration certificate under this Act?

No—go to Part 4

Yes—please provide details below.

Licence number Period: from: / / to: / /

Type of licence Condition

Office use only

Type	Licence/ Certificate number	Status	Condition	Period	
				From	To
				/ /	/ /
				/ /	/ /
				/ /	/ /

Part 4—Trainee auctioneer supervisor details (supervisor to sign)

Supervisor details

* Licence issued by the Office of Fair Trading.

Please copy and complete Part 4 for each supervising Auctioneer.

If you are supervising a trainee auctioneer, please complete the following:

I undertake to supervise auctions conducted by the applicant under this certificate of registration.

Name of auctioneer

Licence number*

Signature: Date / /

Part 5—Suitability checklist

Suitability

* ‘Executive officer’ of a corporation means any person who is concerned, or takes part, in the management of the corporation (director or company secretary).

Refer to *Notes PAMD Form 3* for further information relating to suitability.

Has the applicant mentioned in Part 2:

- Been affected by bankruptcy action? No Yes (please supply written details)
- Been an executive officer* of a corporation that has been placed in receivership or liquidation? No Yes (please supply written details)
- Been convicted of a serious offence in Queensland or elsewhere, within the preceding five years? No Yes (please supply written details)
- Been disqualified from holding a licence or registration certificate under the current Act, the repealed *Auctioneers and Agents Act 1971* or a corresponding law? No Yes (please supply written details)
- Held a licence under the current Act, the repealed *Auctioneers and Agents Act 1971* or a corresponding law that has been suspended or cancelled? No Yes (please supply written details)
- Had an amount paid from the Claim Fund under the current Act or the Auctioneers and Agents Fidelity Guarantee Fund under the repealed *Auctioneers and Agents Act 1971*, because you did, or omitted to do something that gave rise to a claim against the Fund? No Yes (please supply written details)
- Been disqualified under the current Act, the repealed *Auctioneers and Agents Act 1971* or a corresponding law from being a licensee or an executive officer of a corporation? No Yes (please supply written details)
- Been convicted of an offence under the current Act, the repealed *Auctioneers and Agents Act 1971* or any corresponding law? No Yes (please supply written details)
- Been named in the register of disqualified directors and other officers under the *Corporations Law*? No Yes (please supply written details)
- Within the last five years, has the Property Agents and Motor Dealers Tribunal, Queensland Civil and Administrative Tribunal, Commercial and Consumer Tribunal or the district court made an order against you because of your involvement as a marketeer of residential property? No Yes (please supply written details)

Part 6—Checklist

Section 1 Checklist and declaration

Note: the photographs should be placed in an envelope and stapled to the front of this application form.

It is an offence to supply incorrect or misleading information. Disclosure of previous convictions does not automatically disqualify you from holding a licence/certificate. However, failure to disclose convictions may result in your licence/certificate being cancelled and prosecution action being commenced.

Please check each statement and tick each box if you have met the following requirements:

- I have read all the accompanying *PAMD Form 3 Notes* attached to this form.
- I have completed all relevant parts relating to the type of registration being applied for.
- I have enclosed an original or certified copy of my birth certificate/passport as required in Part 2.
- I have enclosed two recent certified photos of the specified size and quality.
- The person who certified my two recent passport size photographs has completed the photograph certifier's declaration.
- I have enclosed any extra necessary information or documents.
- I have enclosed proof of completion of an approved training course (including modules completed) as required in Part 3.
- I have enclosed the appropriate fee for the licence applied for
(state amount including application fee) \$
- Criminal history check fee \$35.90 x = \$
- Total amount enclosed (add up previous two points) \$

The registration fees do not include the criminal history check fee of \$35.90.

In submitting this application, I consent to a national criminal history check being conducted by the Queensland Police Service (QPS) and for QPS and other Australian police services to disclose criminal history information and any impending charges to the Office of Fair Trading. I understand any disclosures will be subject to applicable Commonwealth, state or territory legislation and/or police policy.

Enquiries may also be made with the Department of Immigration and Citizenship to verify eligibility to work in Australia. In other instances, information on this form can be disclosed without your consent where authorised or required by law.

I have checked the answers I have given and state that they are true and correct in every detail.

NOTE: it is an offence to supply incorrect or misleading information.

Left blank intentionally
Please turn over for more details

Part 7—Declaration (applicant to sign)

Applicant signature

Processing time-frames:

Average processing times for a complete application is four to six weeks.

Processing times vary depending on volumes of applications on hand, seasonal fluctuations, and whether you are recorded on an interstate police database.

Please allow at least four weeks from the date of lodgement before enquiring on the progress of an application.

Signature

Signatory's name (please print)

Date / /
D D M M Y Y Y Y

Note: The Industry Licensing Unit may contact you for further information. Your application will be considered withdrawn if you fail to respond 28 days after a written request for further information.

Please ensure you have signed above!

Lodgement details

Change of address

If you change your address you are required to notify the chief executive in writing within 14 days. If you do not notify Industry Licensing within the required timeframes it may result in a fine being issued.

Lodgement details

Please lodge the completed application, any supporting documentation and fees to the Office of Fair Trading at the address below, or at one of our regional offices.

By mail:

Industry Licensing Unit
 Office of Fair Trading, GPO Box 3111
 Brisbane QLD 4001.

Visit www.fairtrading.qld.gov.au or call **13 QGOV (13 74 68)** for information and your nearest Fair Trading Office.

Refunds

If an applicant withdraws an application prior to a licence being issued, or it is refused, the application fee of \$79.55 and the criminal history check/s conducted will not be refundable.

Payment details

Payee details

This section must be completed by the person who provides the payment for this application.

Name

Address

Suburb State Postcode

Phone () Fax ()

Cash Credit card Money order Cheque

Make money order or cheque payable to the Office of Fair Trading.

A receipt will not be issued unless specifically requested.

Credit card payment

Charge my:

Mastercard VISA

Credit card no.:

Cardholder's name:

.....

Amount authorised:

\$ Expiry date: /
M M Y Y Y Y

Cardholder's signature:

.....

Application for a property agents and motor dealers registration certificate

Property Agents and Motor Dealers Act 2000

This form is effective from 1 July 2011

ABN: 13 846 673 994

A Form 3 is for an individual only to apply for a registration certificate under the *Property Agents and Motor Dealers Act 2000* ('Act').

If you require more than one category of registration, a **separate PAMD Form 3** must be completed for each category eg. real estate salesperson and property developer salesperson.

- If you are applying for an Agents licence, other than a commercial agents licence, **please use PAMD Form 1-1;**
- If you require a **corporation licence, please use PAMD Form 1-2;**
- if you are applying for a resident letting agent's licence, either as an individual or a corporation, **please use PAMD Form 1-3 or;**
- if you are applying for an individual commercial agent's licence, **please use PAMD Form 1-5.**

The *Property Agents and Motor Dealers Act 2000* ('Act') provides for an applicant for a registration certificate to pay both an application fee and a registration issue fee. These fees are in the *Property Agents and Motor Dealers Regulation 2001*. Total registration fees for a single registration category of one or three years are:

Fees payable

The Act provides for an applicant for registration certificate pay both an application fee and a certificate issue fee. These fees are in the *Property Agents and Motor Dealer Regulation 2001*. Listed below are the current application and certificate issue fees, for a single licence category of one or three years and multiple categories of licences for one or three years.

Applications for a single category licence for both one or three years, applicants pay the one licence fee which includes a non-refundable application fee of \$79.55.

INDIVIDUAL APPLICATIONS			
TOTAL FEE (Includes a non-refundable application fee of \$79.55)			
NO GST PAYABLE ON ANY REGISTRATION FEES			
Registration category	One year term (One Registration category, includes application fee)	Three year term (One Registration category, includes application fee)	
Registration issue fee	\$265.20	\$445.55	

Criminal history check

A criminal history check will be conducted on each person whose date and place of birth are requested. The fee for each check conducted is \$35.90 (inclusive of \$1.13 GST) and the processing of the application will not be progressed until this fee is paid.

Criminal history checks will be conducted in accordance with the legislation as outlined in the *Property Agents and Motor Dealers Act 2000*.

All applications are subject to the mandatory criminal history checks.

The above fees do not include the criminal history check fee of \$35.90 per individual whose name, date of birth and place of birth are listed on the application (i.e. a company with two directors will be required to pay \$71.80 being 2 x \$35.90 for the criminal history checks).

Criminal history check fee \$35.90 (inclusive of \$1.13 GST) per person.

Term of registration

Section 107 of the Act allows for a registration certificate to be issued for either one or three years. Should an applicant wish to apply for a registration certificate with a term of three years, then the applicant will only pay one application fee of \$79.55.

Requirements

Applicants for a registration certificate must be:

1. 18 years old
2. A suitable person
 - (i) You cannot have been **convicted** within the preceding (5) five years of a **serious offence**. A **serious offence** means any of the following offences punishable by three or more years imprisonment
 - (a) an offence involving fraud or dishonesty;
 - (b) an offence involving the trafficking of drugs;
 - (c) an offence involving the use or threatened use of violence;
 - (d) an offence of a sexual nature;
 - (e) extortion;
 - (f) arson; or
 - (g) unlawful stalking

'Conviction' includes a plea of guilty or a finding of guilt by a court, but does not include a plea of guilty or a finding of guilt by a court if no conviction is recorded by the court.

The fact that a sentence for one or more of the offences noted above is less than three years does not lessen an applicant's responsibility for disclosure. If in doubt answer 'yes' and provide written details of the conviction. **It is an offence to provide incorrect or misleading information.**

'corresponding law' means a law of another state, Territory or New Zealand that provides for the same matter as this Act or a provision of this Act.

- You cannot be currently disqualified from holding a licence or registration certificate
- Anything noted under section 86 of the PAMD Act (please refer to the *Property Agents and Motor Dealers Act 2000* or seek your own independent legal advice if you require further information or clarification in relation to this).
- You must have the required qualifications for the registration certificate you are applying for (if applicable)
- You must pay the relevant registration certificate and application fees
- You must pay the criminal history check fee
- You must provide certified verification of your birth details either, birth certificate, birth extract, passport, driver's licence or certificate of citizenship.

'affected by bankruptcy action', in relation to an individual, means the individual:

- (a) is bankrupt; or
- (b) has compounded with creditors; or
- (c) has otherwise taken, or applied to take, advantage of any law about bankruptcy.

The term **'affected by bankruptcy action'** is meant to cover all the events encompassed under the *Bankruptcy Act 1966* (C'wlth):

- 'is bankrupt' will cover those cases where a debtor has committed an act of bankruptcy and is currently declared bankrupt.
- 'has compounded with creditors' will cover deeds of arrangement or assignment or a composition with creditors under Part X of the *Bankruptcy Act 1966* (C'wlth).
- 'has otherwise taken, or applied to take, advantage of any law about bankruptcy' will cover other non-bankruptcy options such as a debtor's agreement.

If you are currently affected by bankruptcy action, please provide with your application on a separate sheet responses to the following:

- What were the circumstances which gave rise to your bankruptcy?
- Did you take all reasonable steps to avoid the bankruptcy?
- Are you in a position to influence significantly the management of your employer's business? (Evidence should be supplied by your employer.)

Note: It may be a condition of your certificate that you do not receive, bank or otherwise be responsible for dealing with trust account monies.

Eligibility to work in Australia

If you are not an Australian citizen, please provide an international passport showing the passport holder details and the page displaying the visa. This must clearly state eligibility to work in Australia. If there are any conditions on the visa, written details must be supplied from the Department of Immigration and Citizenship explaining the conditions.

If you lodge your application in person, the original of your passport can be copied and certified by the officer accepting your application. If you are lodging your application by mail, a certified copy as a true copy of the visa is required.

Document certification

The following persons can certify documents.

- Justice of the Peace
- Commissioner for Declarations
- Barrister/Solicitor
- Notary Public

Registration Categories

Real estate salesperson

Acts as an employee of a licensed real estate agent who performs the following activities -

- A real estate agent includes buying, selling, exchanging, negotiating or letting places of residence, businesses or land including interests in places of residence, businesses or land;
- Collection of rents
- Buying, selling, negotiating or exchanging livestock or an interest in livestock

Trainee Auctioneer

Must be supervised by a licensed auctioneer, employed by a licensed real estate agent, motor dealer, commercial agent or pastoral house who performs the following activities -

- Sells or offers to sell property by way of auction

Property Developer Salesperson

Acts as an employee of a licensed property developer who performs the following activities -

- Completes more than six residential property sales

Motor Dealer salesperson

Acts as an employee of a licensed motor dealer who performs the following activities -

- Acquires primarily for resale used motor vehicles
- Sells used motor vehicles
- Sells used motor vehicles on consignment

Meaning of motor vehicle - a vehicle that moves on wheels and is propelled by a motor that forms part of the vehicle, whether or not the vehicle is capable of being operated or used in a normal way and includes a caravan

A motor vehicle does not include –

- A hovercraft; or
- A vehicle designed for use exclusively in the mining industry; or
- A trailer; other than a caravan; or
- A tractor or farm machinery; or
- A vehicle designed for use exclusively on a railway or tramway

If you are selling second-hand motor vehicles which do not require a motor dealer's licence you may be required to hold a second-hand dealers licence. It is suggested that you seek your own independent legal advice to see which licence you require.

Motor Dealer Salesperson (Wrecker)

Acts as an employee of a licensed motor dealer wrecker who acquires used motor vehicles whether or not as complete units to break up for sale as parts and to sell the acquired used motor vehicles as parts.

Motor Dealer salesperson (Broker)

Acts as an employee of a licensed motor dealer broker who negotiates for the purchase or sale of a used motor vehicle for another person who is not a motor dealer or auctioneer under a consultancy arrangement.

Commercial Subagent

Acts as an employee of a licensed commercial agent who performs the following activities -

- Debt collection
- Finds/repossess goods or chattels that they are entitled to repossess under agreement
- Serves writs, summons, claims, applications or other processes.

Applicant qualifications

Prescribed educational and other qualifications

Please provide with your application a certificate of completion, statement of attainment or official transcript of the relevant course/training package listing the modules completed.

For information on training providers:

- visit www.ntis.gov.au and search by typing in the name of the qualification from the relevant training package;
- visit www.training.com.au, or for general enquiries telephone 1300 369 935;
- check with industry associations or search the yellow pages for training providers.

Real estate salesperson

Either:

1. The prescribed educational qualifications for registration as a real estate salesperson are the successful completion or the assessment of competency by a registered training organisation, of the following units/modules from the Property Development and Management Training Package:
 - PRDRE13A (Obtain property listings);
 - PRDRE15A (Undertake property sale by private treaty);
 - PRDRE18A (Lease property); and
 - PRDRE39A (Prepare and execute documentation).OR

Alternatively, you can complete the following subjects from the Property Services Training Package (CPP07)

- CPPDSM4008A (Identify legal and ethical requirements of property sales to complete agency work)
- CPPDSM4009A (Interpret legislation to complete agency work)
- CPPDSM4010A (Lease property)
- CPPDSM4012A (List property for sale)
- CPPDSM4015A (Minimise agency and consumer risk)
- CPPDSM4022A (Sell and finalise the sale of property by private treaty)
- CPPDSM4080A (Work in the real estate industry)

OR

2. Held a real estate salesperson registration certificate within two years of making application.

If you are applying under 1, please provide a copy of a certificate of completion of the nominated modules from the training provider.

Trainee auctioneer

Either:

1. The prescribed educational qualifications for registration as a trainee auctioneer are the successful completion or the assessment of competency by a registered training organisation, of the following units/modules from the Property Development and Management Training Package:
 - PRDRE14A (Market property); and
 - PRDRE39A (Prepare and execute documentation).OR

Alternatively, you can complete the following subjects from the Property Services Training Package (CPP07)

- CPPDSM4004A (Conduct auction)
- CPPDSM4014A (Market property for sale)

OR

2. Held a trainee auctioneer registration certificate within two years of making application.

If you are applying under 1, please provide a copy of a certificate of completion of the nominated modules from the training provider.

Property developer salesperson

1. The prescribed educational qualifications for registration as a property developer salesperson are the successful completion or the assessment of competency by a registered training organisation, of the following units/modules from the Property Development and Management Training Package:
 - PRDRE13A (Obtain property listings);
 - PRDRE15A (Undertake property sale by private treaty);
 - PRDRE18A (Lease property); and
 - PRDRE39A (Prepare and execute documentation).OR

Alternatively, you can complete the following subjects from the Property Services Training Package (CPP07)

- CPPDSM4008A (Identify legal and ethical requirements of property sales to complete agency work)
- CPPDSM4009A (Interpret legislation to complete agency work)
- CPPDSM4010A (Lease property)
- CPPDSM4012A (List property for sale)
- CPPDSM4015A (Minimise agency and consumer risk)
- CPPDSM4022A (Sell and finalise the sale of property by private treaty)
- CPPDSM4080A (Work in the real estate industry)

OR

2. Held a property developer salesperson registration certificate within two years of making application.

If you are applying under 1, please provide a copy of a certificate of completion of the nominated modules from the training provider.

Motor salesperson

Either:

1. The prescribed educational qualifications for registration as a motor salesperson are the successful completion or the assessment of competency by a registered training organisation, of the following units/modules from the Automotive Industry Retail, Service and Repair Training Package AUR99 approved under the *Australian National Training Authority Act 1992* (C'wlth):
 - AUR41303A (Apply sales procedures);
 - AUR41803A (Apply legal requirements relating to product sales);
 - AUR41903A (Apply relevant finance, leasing and insurance contracts/policies);
 - AUR70125A (Follow workplace occupational health and safety procedures);
 - AUR70314A (Contribute to workplace communication); and
 - AUR70421A (Establish relations with customer).OR
 - AURS241303A (Apply sales procedures);
 - AURS241803A (Apply legal requirements relating to product sales);
 - AURC341903A (Apply relevant finance, leasing and insurance contracts/policies);
 - AURC270103A (Apply safe working practices);
 - AURC270789A (Communicate effectively in the workplace); and
 - AURC270421A (Establish relations with customers).
2. Held a motor salesperson registration certificate within two years of making application.

If you are applying under 1, please provide a copy of a certificate of completion of the nominated modules from the training provider.

Motor salesperson (wrecker)

1. If a motor salesperson's registration certificate authorises the holder of the certificate as an employee to acquire used motor vehicles, for sale as parts, the prescribed educational qualifications are the successful completion or the assessment of competency by a registered training organisation, of the following units/modules from the Automotive Industry Retail, Service and Repair Training Package AUR99 approved under the *Australian National Training Authority Act 1992* (C'wlth):
 - AUR37927A (Identify automotive parts/components/accessories)
 - AUR41303A (Apply sales procedures)
 - AUR42403A (Apply legal requirements relating to automotive sales)
 - AUR70125A (Follow workplace occupational health and safety procedures)
 - AUR70314A (Contribute to workplace communication)
 - AUR70421A (Establish relations with customer)OR
 - AURS238127A (Identify and select automotive parts and products)
 - AURS241303A (Apply sales procedures)
 - AURV228603A (Apply legal requirements for vehicle dismantlers)
 - AURC270103A (Apply safe working practices)
 - AURC270789A (Communicate effectively in the workplace)
 - AURC270421A (Establish relations with customers)
2. Held a motor salesperson (wrecker) registration certificate within two years of making application.

If you are applying under 1, please provide a copy of a certificate of completion of the nominated modules from the training provider. Also, if a motor salesperson's registration certificate authorises the holder of the certificate to perform only the activities mentioned in section 279(1)(g) of the Act (Motor vehicle brokerage), no qualifications are prescribed.

Pastoral house salesperson

There are no prescribed qualifications.

Commercial subagent

There are no prescribed qualifications.

**If you are uncertain about any of the above, you can contact the
Customer Contact Centre on 13 QGOV (13 74 68) for information and assistance.**